

# Program Request

## Degree Programs: New or Changes

This form is to be used to request new degree programs or to request changes to existing programs.

Complete the following and submit it to the university curriculum secretary, B-150 ASB (for undergraduate programs) or to the Graduate Studies Office, B-380 ASB (for graduate programs).

Department		Program Name	
Date of Request	Desired Effective Date	Code (for existing program only)	CIP Code:

Type of change desired (please check all appropriate items):

- | MAJOR                              | EMPHASIS   | MINOR                              | REQUIREMENTS                                 | TYPE OF DEGREE   |
|------------------------------------|--|------------------------------------|--|--|
| <input type="checkbox"/> New major | <input type="checkbox"/> New emphasis/<br>specialization | <input type="checkbox"/> New minor | <input type="checkbox"/> New requirements    | <input type="checkbox"/> BA <input type="checkbox"/> MS                                    |
| <input type="checkbox"/> New name  | <input type="checkbox"/> New name                        | <input type="checkbox"/> New name  | <input type="checkbox"/> Requirements change | <input type="checkbox"/> BS <input type="checkbox"/> PhD                                   |
| <input type="checkbox"/> Deletion  | <input type="checkbox"/> Deletion                        | <input type="checkbox"/> Deletion  |  | <input type="checkbox"/> MA <input type="checkbox"/> EdD<br><input type="checkbox"/> _____ |

Former Program hours	New Program hours
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**Request/Justification:** (Address the following questions in support of your request. Attach additional sheets as needed.)

- How does this proposal advance the program-level learning outcomes?
  
- What are the positive and/or negative impacts of this proposal on time-to-graduation?
  
- What are the resource implications?
  
- Does this change affect other departments? If so, an accompanying letter of support from the affected departments must accompany this request.
  
- Does this change affect your CIP Code listing? See <http://nces.ed.gov/pubs2002/cip2000/ciplist.asp> for these listings.

### SIGNATURES

Department Curriculum Representative	Date
Department Chair	Date
College Curriculum Representative	Date
College Dean	Date
Graduate Dean (for graduate programs only)	Date
Associate Academic Vice President	Date